



Special Board / Budget Workshop Meeting Minutes – August 11th, 2025

CALLING THE MEETING TO ORDER: Vice Chairman Olivares opened the meeting at 5:16pm.

ESTABLISHING QUORUM: Quorum Established by Calling Row. Quorum was met.

PRESENT: Adolfo Olivares, Vice Chairman; Rebecca Robinson, Secretary Treasurer; Dr. Cruz Alberto Bernal, Trustee; Dr. David Chisum, Trustee

Dr. Chisum arrived to the meeting at 5:40pm.

ABSENT: N/A

OTHER: Nestor Bonilla, CEO; Ana Zavala, CFO; Carolina Sanchez, EAA

VISITORS: N/A

AGENDA ITEMS:

ITEM 1: Discussion regarding the Fiscal Year 2025-2026 Operating and Capital Budget.

Budget was presented with a tax rate of 0.1210. This year's no-new-revenue tax rate \$0.1116 and the voter-approval tax rate was \$0.1254.

FY 2025-2026 Statement of Revenue and Expenses Budget: Total Revenues - \$87,633,385 with an equal Total Expenses - \$87,633,385.

Highlights for the budget included:

A 2.59% cost of living adjustment was proposed. A projected increase of the budget of \$137,000.

No changes to holiday calendar with a total of 12 holiday leave.

Employee Benefits: Health insurance increase from \$711 to \$766 (7.7% increase). \$1000 deductible, \$3000 Coinsurance Max out of pocket. Life insurance \$0.254 of salary per thousand up to \$125K salary. Dental insurance increased from \$20.06 to \$21.92 (9.3% increase) with a budgeted expense of \$1,046,743. Broker insurance was budgeted for FY 25-26 for assistance in insurance plans. Texas County and District Retirement System – 6.18% employee contribution and the employer contribution decreased from 6.21% to 6.06% with a 175% matching. Budget expenses: \$429,000. Air Evac Membership for all employees at \$65 membership per year for employee house hold. Uniform allowance for all employees - \$200 per employee for purchase of scrubs (clinical) or MCHD Polo Shirts (office/clerical). No change for PTO or EIB Leave: full time employees – 7.08 per pay period and part time employees – 3.54 per pay period. Only 120 hours carry over and 40 hours above the 120 will be paid out to employees. Extended Illnesses Bank – 3.69 per pay period with a max of 240 hours.



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Operating budget:

Medical Office Building - Total expenses: \$888,367 with \$14,911 less than previous year. Including 7.5 full-time employees, salary, wages and benefits increase of \$2,903 due to cost of living adjustments. Building and repair and maintenance decrease of \$5,000 from prior year.

Medical Office Building Expansion Project – Total Expenses: \$3,044,631 which includes land and site preparation related cost, design and engineering fees, permitting and regulatory cost, pre-construction project management, utility and site services coordination, and miscellaneous pre-construction expenses.

MCHD Administration Budget Revenue - \$2MM with an increase of \$30,000 in Tobacco Funds. 17 full time staff members and special programs/community events budgeted at \$10,000. Ms. Robinson suggested increasing the budget to \$15,000 to be able to give back to the community. Miscellaneous expense included the employee uniform allowance. Advertisement expense decreased by \$25,000 and two line items added for PR/Marketing and HR expenses. Overall change 4.80% decrease from prior year.

BCCS Program was awarded a total of \$133,632 with an In-kind revenue of \$198,011. 3.5 FT employees and a total salary, wage and benefits at \$193,149, BCCS subcontracted providers at \$123,352, Travel expense at \$3,492 and special programs/community events at \$4,000 for a total expense of \$331,643.

Dr. Bernal would like to meet with personnel who handles Wellmed patient metric in order to meet metric for higher patient bonuses. Xavier Benavidez

MFAP Program was funded by 2 main sources: client cost sharing and property taxes. 5.5 FT employees with a salary, wages and benefits decrease of \$14K for a total of \$324,550, for a total expenses of \$2,733,383. Ms. Robinson suggested MFAP program case workers once a month on Saturdays to outreach more people in the community.

Ryan White Program was awarded a total grant revenue \$712,317, and a 340B Program income of \$405,000 for a total expense of \$1,117,317. Budget includes 9 full time staff, office supply budget of \$5,000 and travel expense decrease of \$12,000 due to travel being allocated with in the grant award.

PSG clinic included budget for an additional new general surgeon, the addition of a full time endocrinologist, and budgeted dermatologist. Primary care decreased 26% due to the removal of three budgeted primary care providers. Drugs/Medication Specialty decreased by \$100K and Drugs/Medication Primary Care decreased by \$55K. Total expenses for specialty care at \$7,575,743 pending the addition of contracted GI, Cardiologist, and Pulmonary Critical Care. Total expenses for Primary Care at \$1,942,779.

Nursing Homes budgeted with a \$2.4MM QIPP nursing income.



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Urgent Care included an expenses of one full time Nurse Practitioner, two PRN NPs, six full time employees and two part time employees. Salary, wages and benefits budgeted at \$665K with one budgeted full time radiology tech. Drugs/Medication budgeted at \$50K, medical supplies budgeted at \$350K and contracted services at \$120K including supervising/medical director ECW fees and Ultrasound fees. Office rent space budgeted at \$96K for a total expenses of \$1.3MM.

Medical Transportation budget with one full time employee, salary, wages and benefits at \$44K, mileage expenses at \$5K. Medical transportation revenue at \$4,000 and MFAP Transfer IN at \$72K for a total Non-Operating Revenues of \$76,718.

HEP-C Program: Awarded year 2 \$116,002. Amount awarded is what is spent. Expenses include salary, wages and benefits at \$46K, office supply \$1,000, travel expense \$2,610 and HEP C grant expense \$66,055.

CPRIT Program: 6 month extension of \$45,863. One full time employee at \$12K, and other grant expenses at \$33K.

Prosperemos Junots/Support Hub total awarded for fiscal year \$384,210. Amount awarded is what is spent. Expenses include advertising budgeted at \$50,000, contracted services expense of \$98,645, and persons with lived experience \$66,650.

Zeroing In grant is a \$500K two year collaborative project with MCHD and Eagle Pass SAFE. Salary, Wages and Benefits at \$131K for a total expense of \$131K. Two current employees, Sebastian Gutierrez and Vanessa Ambriz.

TIPP/STI provides targeted screening, diagnosis, and treatment services aimed at reducing the incidence of STD and preventing infertility. Program income is generated when eligible prescriptions are filled through contracted pharmacy network. 340B STD Program revenue \$600,000 which is then used to patient care.

Capital Improvement and Equipment Budget:

PSG include exam table, stretcher and continues monitor are for Dr. Nataki for pain management injections. Arm equalizer for Dr. Thomas, vital machines for Primary Care and Urgent Care. Dr. Bernal did not agree with the cost of the vital machine at \$3,000 each. Dr. Bernal suggested using the funds to purchase other much needed items for the clinic. Modification on glucometers (remove) and vital machines (finding other option) request.

Admin: Computer upgrades needed due to systems not being supported. Total budget of \$20,000.

M.O.B included AC replacement, webctrl, backup generator for vaccine/medication fridges.
Total Budget of \$113,852



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M.O.B 2 includes land and site preparation, design and engineering fees, permitting and regulatory costs, preconstruction project management, utility and site services, and miscellaneous preconstruction expenses. Total budget at \$3,044,631.

Item 2: Discussion regarding the Tax Rate for Fiscal Year 2025-2026.

CEO presented the notice of tax rate for FY 2025 that was required by MCHD to post to the public for the board members review.

Item 3: Consideration and possible action on the Fiscal Year 2025-2026 Operating and Capital Budget.

Pending adjustment to the budget recommended by MCHD Board.

Motion to approval the fiscal year 2025-2026 operating and capital budget with the adjustment discussed by Mr. Robinson, 2nd by Dr. Bernal.

AYES: 4

NAYS: 0

ABSTAIN: 0

ALL IN FAVOR; UNANIMOUS

Item 4: Consideration and possible action on Tax Rate for Fiscal Year 2025-2026.

Motion to leave tax rate as discussed at 0.1210 for the fiscal year 2025-2026 by Ms. Robinson, 2nd by Dr. Bernal.

AYES: 4

NAYS: 0

ABSTAIN: 0

ALL IN FAVOR; UNANIMOUS

Motion to adjourn by Ms. Robinson, 2nd by Dr. Bernal.

AYES: 4

NAYS: 0

ABSTAIN: 0

ALL IN FAVOR; UNANIMOUS

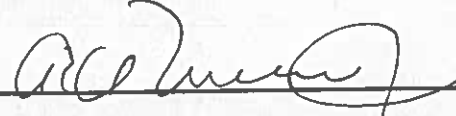


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Meeting Adjourn



Vice Chairman – Adolfo Olivares



Secretary Treasurer – Rebecca Robinson