



MCHD
Maverick County Hospital District



Regular Board Meeting Minutes – October 26, 2023

CALLING THE MEETING TO ORDER: Chairman Valdez opened meeting at 1pm.

ESTABLISHING QUORUM: Quorum Established by Calling Row. Quorum was met.

PRESENT: Aaron Valdez, Chairman; Adolfo Olivares, Secretary Treasurer; Humberto Duran, Board Member.

Rebecca Robinson, Vice President; Gerardo Villalpando, Board Member arrived at 1:05pm.

ABSENT:

OTHER: Alma Martinez, CEO; Nestor Bonilla, CFO; Lizet Salinas, COM; Carolina Sanchez, EAA;

VISITORS: N/A

AGENDA ITEMS:

ITEM 1: Discussion with Possible Action to approve MCHD board minutes for regular board meeting August 28, 2023.

Motion to approve the minutes by Mr. Duran, 2nd by Mr. Olivares.

AYES: 3

NAYS: 0

ABSTAIN: 0

ALL IN FAVOR; UNANIMOUS

ITEM 2: Presentation of Reports

COM Report: COM reviewed the clinical operations report with the board members. Maverick County Hospital District continues to offer the new COVID vaccines for a wide range of age groups, including Moderna. All insurances covered with a self-pay rate of \$200, COVID vaccines will no longer be offered for free. CFO informed the board members that a cost arrangement would be made to cover the MFAP clients for the COVID vaccine. COM informed of the pending confirmation to provide the RSV vaccine.

CO Report: Compliance Officer was out of the office. No questions regarding the compliance report. CEO explained that the Compliance Officer had to have an overview of all departments to better understand how each department works. As per Mr. Duran's suggestion, MCHD will start have a "Tracer" patient, the patients clinical experience will be monitored from beginning of scheduling an appointment to the discharge and payment process. Doing so would help improve and address any deficiencies in the patients' experience.



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CEO Report – CEO highlighted item number 4: The MCHD Foundation meeting. CEO explained of the ongoing meeting between the MCHD Foundation members. CEO explained one of the foundation's goals was to fundraise money to award to a member of the community who would like to have career in the medical field. The MCHD Foundation was in the process of developing a logo/letterhead for donations. Mr. Duran informed CEO that he had been approached by a member in the community about possibly joining the foundation in the event of a vacancy opening up. No questions by board members on the CEO report.

CFO Report Review- CFO reviewed the financial report with the board members.

CFO reviewed the statement of revenues and expenditure for August 1, 2023 – August 31, 2023. Total Operating Revenues at current year actual at \$41MM. Total Non-Operating Revenues at current year actual at \$11MM. Total Revenue for current year actual at \$52MM. Total Expenses for current year actual at \$47MM. Excess of Revenue over Expense at a total of \$4.9MM. CFO reviewed the August 2023 Balance Sheet with the Fund Balance at \$28MM.

CFO reviewed the September 2023 financial reports. Total Operating Revenues exceeded with a total current year actual of \$4MM with the program service revenue slightly under. Total Non-Operating Revenues, CFO reported a total collections of \$10,046 for property tax with September being the lowest collection. Total Revenues within budget at \$4MM. Total expenses within budget with the exception of the indigent care service expense due to the \$852,000 IGT to Fort Duncan Regional Medical Center. Excess of Revenues over Expenses at \$1MM. Total Asset for the month of September 2023 at \$30MM.

CFO informed board members of newly hired Klaryssa Salinas, QIPP Coordinator. CEO informed board members of Ms. Salinas' history with participating in the QIPP program with La Hacienda Nursing home.

Mr. Duran suggested including the payer type to the provider productivity reports.

Item 3- Discussion with possible action regarding a budget amendment, amending the 2023-2024 budget adopted on August 2023 for appropriation of \$10,000 to subsidize the training and education of students enrolled in Medical Assistant, Licensed Vocational Nurse, Registered Nurse or Physician Assistant training programs, and enter into an agreement with qualifying students to thereafter work with MCHD for a minimum of three years.

At the request of Board Member Mr. Olivares, CEO proposed the possibility of setting aside \$10,000 for 3-4 years to assist a member of the community in pursuing a career in the medical field, with the agreement of working with MCHD for a minimum of 3 -5 years.

COM explained the struggle of hiring medical assistants. COM had approached the junior college on the cost of a front office staff member attending the medical assistant school/program. COM explained that the classes were from 6 – 9PM, Monday through Thursday, for a month and



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a half, at a cost of \$2,500 per student. COM reported 3 – 4 staff members showed interest in attending the classes.

Ms. Robinson suggested amending the proposal from \$10,000 to \$20,000 to include assisting front office staff in attending the medical assistant program and assisting others in the community wanting to a career in the medical field.

Motion to amend 2023-2024 budget to appropriate \$20,000 to subsidize the training and education of students enrolled in Medical Assistant, Licensed Vocational Nurse, Registered Nurse or Physician Assistant training programs, and enter into an agreement with qualifying students to thereafter work with MCHD for a minimum of three years by Ms. Robinson, 2nd by Mr. Olivares.

AYES: 5

NAYS: 0

ABSTAIN: 0

ALL IN FAVOR; UNANIMOUS

Item 4 – Discussion of MCHD Urgent Care Grand Opening in November 2023.

CEO would like the confirmation from all the board members to host the MCHD Urgent Care grand opening on Monday, November 13th at 2PM.

AYES: 5

NAYS: 0

ABSTAIN: 0

ALL IN FAVOR; UNANIMOUS

Motion to adjourn by Mr. Olivares, 2nd by Mrs. Duran

AYES: 5

NAYS: 0

ABSTAIN: 0

ALL IN FAVOR; UNANIMOUS

Meeting Adjourn at 1:42PM

Chairman – Aaron Valdez

Vice Chairperson Rebecca Robinson