



## Regular Board Meeting Minutes – February 26, 2020

**CALLING THE MEETING TO ORDER:** Chairman Jesus Casas called the meeting to Order 12:04pm

**ESTABLISHING QUORUM:** Chairman Casas established Quorum by calling Row.

**PRESENT:** Adolfo Olivares, Trustee; JM Farias, Trustee, and Jesus Casas Chairman

**ABSENT:** Rebecca Robinson, Vice Chairwoman and Aaron Valdez Treasurer

**OTHER:** Alma Martinez, CEO; Nestor Bonilla, CFO; Perla J. Vela Executive Administrative Assistant; Eric Rodriguez, COM;

**PLEDGE OF ALLEGIANCE:** Chairman Casas requested all present to join in The Pledge of Allegiance to the Flag.

**VISITOR(S):** Ruben Valadez, Legal Counsel; Gus Garcia, Lobbyist; Danielle Zimmerman, BKD; and Jeff Reichmann, with KMM

### AGENDA ITEMS:

**ITEM 1:** Mr. Gus Garcia Lobbyist began his 6 month update on Expanding Capacity for MCHD. Mr. Garcia shared 1<sup>st</sup> grant has been submitted in December 2019 and awards should be distributed by May 2020. MCHD will find out then if it has been awarded with the Behavioral Health Service Grant by HHSC. Mr. Garcia informed that MCHD is taking huge leaps in looking for available grants by the Texas Department of Agriculture for Rural Health and Shepherd, Mr. Gus Garcia will be attending a meeting to find what funding sources are available. MCHD was informed on CPRIT Grant availability for March. Mr. Garcia explained that in cohorts with Maverick County, the county has greenlighted grants to be submitted by them with MCHD acting as Administrators. Mr. Garcia clarified to Mr. Olivares this would become a consortium where Maverick County applies for grants but MCHD will administer funding. Mr. Garcia stresses this conversation was verbal only but can work on getting down in writing. Mr. Garcia rounded up the grants to be made on behalf of MCHD:

- Behavioral Health Service grant Applied/Submitted in December 2020 - Award Recognition May 2020
- CPRIT- Apply in March – Award Recognition in April
- Large comprehensive grant submitted in June 2020 and Award Recognition in August 2020.

**ITEM 2:** Motion to approve MCHD Minutes for January 29, 2020 by Mr. Farias 2<sup>nd</sup> motion by Mr. Olivares.

AYES: 3

NAYS: 0

ABSTAIN: 0

ALL IN FAVOR; UNANIMOUS

**Motion by Mr. Farias to move Item 4 to Item 3 on Agenda items. 2<sup>nd</sup> motion by Mr. Olivares.**

AYES: 3

NAYS: 0



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ABSTAIN: 0

ALL IN FAVOR; UNANIMOUS

**ITEM 3:** Danielle Zimmerman – CPA with BKD on presentation of draft FY 2018-2019 Audit Approval.  
Motion to approve Audit by Mr. Olivares, 2nd motion by Mr. Farias.

AYES: 3

NAYS: 0

ABSTAIN: 0

ALL IN FAVOR; UNANIMOUS

**ITEM 4:** Presentation of Reports

**Item a:** Mrs. Alma Martinez reviewed Cafeteria 2 year contract. CEO shared that it will expire December 2020. Tennant has voiced concerns on productivity but will not break lease and also suggested subleasing. CEO and CFO will voice food variety concerns to Tennant. Legal Counsel reviewed lease contract in section 17 of Lease and section 13 for subordination of lease.

**Item b:** CEO reviewed Security Service report, board is asking for any incidents if any occur to be reported on a quarterly basis.

**Item c:** CEO reviewed Employee Drug Free Policy which is a draft from EPISD Drug Free Policy. Policy has been sent to Legal Counsel to review and will cross reference with templates and present once completed. As per Chairman Casas item will be pending.

**Item d:** CEO reviewed Administration report and focused on following items.

- XXIV - CEO and COM had a call with Dr. Fine from the National Healthy Heart Association. MCHD is contemplating the possibility of taking advantage of a great opportunity to work together to ramp up a severely underutilized test that saves lives as well as improves the quality of our preventive cardiology program which would differentiate and establish Maverick County Hospital District as THE early detection/heart attack prevention provider in the region. Negotiations are ongoing.
- XVII. Maverick County Hospital District was contacted on Thursday, February 20, 2020 to discuss potential collaboration with Healthy Futures of Texas in applying for one of the DHHS OPA Teen Pregnancy Prevention grants. Other organizations are also being considered. Updates will be forthcoming.



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- XIV- CEO and MCHD staff held a phone conference with Maria Bustamante region representative of Office of Rural Health. During the call MCHD Administration relayed the needs of the community in efforts to secure grants to expand and enhance medical and behavioral health services.
  - Cancer prevention grants were made known to MCHD and were funneled to Lobbyist services to start working on CPRIT grants.

**Item e:** Financial report was presented to board by CFO Nestor Bonilla. Mr. Bonilla will review supply expense in Item 5.

**Item f:** Clinical Operation Report presented by Eric Rodriguez Clinical Operations Manager. COM highlighted on Adult Safety Net Vaccines have been ordered. COM informed 181 Physical Exam were scheduled by calling to remind patients on upcoming physicals. COM shared advertising cost was cut by 55%. Chairman would like billboards to be associated with Physicians photographs. Board members suggested billboards were not in optimum positions for communication to community and to have billboards be eye catching and easy to read.

**Item g:** Transportation program report will be presented on a quarterly basis to include revenues and expenses.

**ITEM 5:** CFO Nestor Bonilla explained the influx of Oncology Chemotherapy patients and an increase in medications. Proposing an increase in supply of \$800,000.

Motion to approve budget amendment for revenues and expenses by Mr. Olivares, 2<sup>nd</sup> motion by Mr. Farias.

AYES: 3

NAYS: 0

ABSTAIN: 0

ALL IN FAVOR; UNANIMOUS

**ITEM 6:** Motion to attend Maverick County Appraisal District on March 6 2020. Motion to appoint Mr. Olivares to be in attendance to March 6 meeting and request a seat on Appraisal District Board.

Motion by Mr. Farias and 2<sup>nd</sup> by Mr. Olivares

AYES: 3

NAYS: 0

ABSTAIN: 0

ALL IN FAVOR; UNANIMOUS



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**ITEM 7: Motion by Mr. Farias to change FDRMC Advisory Committee from Bimonthly to quarterly. 2<sup>nd</sup> by Mr. Olivares. Mr. Farias mentioned it's time to appoint a new community member at FDRMC Advisory Committee.**

AYES: 3

NAYS: 0

ABSTAIN: 0

ALL IN FAVOR; UNANIMOUS

**At this time Chairman Casas motioned to move into Executive Session, 1:35 pm Motion by Mr. Farias, seconded by Mr. Olivares.**

AYES: 3

NAYS: 0

ABSTAIN: 0

ALL IN FAVOR; UNANIMOUS

**Mr. Casas motioned to reconvene from Executive Session at 3:00pm. Motion by Mr. Olivares 2<sup>nd</sup> by Mr. Farias.**

AYES: 3

NAYS: 0

ABSTAIN: 0

ALL IN FAVOR; UNANIMOUS

**Motion to Adjourn Meeting 3:01pm**

Motion by Mr. Olivares and 2<sup>nd</sup> by Mr. Farias.

Meeting Adjourn 3:01pm

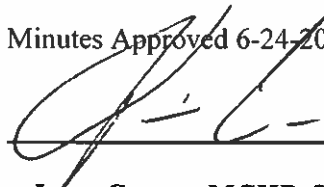
AYES: 3

NAYS: 0

ABSTAIN: 0

ALL IN FAVOR; UNANIMOUS

Minutes Approved 6-24-2020

  
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**Jesus Casas – MCHD Chairman**

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**Rebecca Robinson – MCHD Chairwoman**