



**MAVERICK COUNTY HOSPITAL DISTRICT
REGULAR BOARD MEETING MINUTES**

January 29, 2020

CALLING THE MEETING TO ORDER: Chairwoman Rebecca Robinson calling the meeting to order at 12:06pm

ESTABLISHING QUORUM: Chairwoman Robinson established quorum by calling roll.

PRESENT: Aaron Valdez, Secretary Treasurer; Adolfo Olivares, Trustee; JM Farias, Trustee Rebecca Robinson, Vice-Chairwoman

ABSENT: Jesus Casas, Chairman

OTHER: Alma Martinez, CEO; Nestor Bonilla, CFO; Perla J. Vela Executive Administrative Assistant; Juanita Villarreal HR Manager, Eric Rodriguez, COM; Luiza Garza, MFAP BCCS Program Director; Yaraida Diaz Teen Pregnancy Prevention; Julian Gutierrez, MOB; Marcos Trevino, Ryan White Program Director; Elias Diaz, LMFT

PLEDGE OF ALLEGIANCE:

Mrs. Robinson, Vice Chairwoman, requested all present to join in the Pledge Allegiance to the Flag.

VISITOR(S): Diana Cruz Montoya- Maverick County Veterans Association, Ruben Valadez, Legal Counsel

OTHER:

AGENDA ITEMS:

Item Number 1. Motion to approve MCHD Minutes for December 18, 2019 & January 29, 2020 by Mr. Adolfo Olivares, 2nd by Mr. Farias.

Ayes: 04

Nays: 0

Abstain: 0

All in favor; Unanimous

Item number 2. Information by Mrs. Diana Cruz Montoya Service Officer for Maverick County Veterans Association shared her program that is under the Community Care Program under Tri-Care. Mrs. Montoya's Office is located at 455 Quarry. CEO Alma Martinez asked Mrs. Montoya where and when would be a good place for COM Eric Rodriguez to approach local veterans on specialty physicians available to veterans at MCHD. Mrs. Montoya shared 2 meetings, the 1st Wednesday of the month through the American Legion, Mrs. Montoya will share number to set up appointment for meeting. The 2nd meeting will be the 2nd Wednesday of the month at the VFW Hall. Mrs. Montoya suggested a Health Fair to reach all 100 Veterans in Maverick County. Mr. Rodriguez will coordinate with Mrs. Montoya to inform veterans of services.

Item number 3. Information on Electronic Health Records and Practice management agreement CEO& CFO met with legal counsel Mr. Ruben Valadez. In the process of following through with intent to terminate with current EHR agreement. CEO was informed that the new EHR has submitted and is pending review and submission to legal counsel. CEO was informed that it is best to terminate contract before negotiations start. CFO Nestor Bonilla will transfer files/agreements to Mr. Valadez.

Item number 4a: Presentation on Reports starting with Administrations reports by CEO. CEO Alma Martinez highlighted on Thursday, January 16th 2020 MCHD Primary Care was reserved for Wintergarden Women's Shelter Residents. Primary Care had 41 patients seen free of charge and Mr. Elias Diaz offered support groups at 11am and 4pm and MFAP was involved with filling out applications Mrs. Luiza Garza MFAP Director. Mrs. Garza shared that 2 application were made on January 16 and MFAP is still receiving new applicants coming in from January 16th visit. CEO shared with Board what the Aging and Disability Rehabilitating Commission will help the Elderly and Disabled in the community



MAVERICK COUNTY HOSPITAL DISTRICT REGULAR BOARD MEETING MINUTES

January 29, 2020

who need assistance in filling out applications such as housing, utilities bill assistance, or any application a resident may need help filling out. ADRC will be housed downstairs at MCDH. CEO informed that Flu Vaccines have been pre-booked for the 2020-2021 Flu Season. MCHD will be one of first entities to have Flu Vaccines available.

Item 4b: CFO Nestor Bonilla reviewed the Financial Report for December with Board as well as the 1st Quarter Investment Reports. Mr. Bonilla shared that Finance Committee will be meeting sometime next week. Mr. Farias expressed his concern for the voucher program patients and their referrals. CEO stated list will be presented on a quarterly basis for top referring physicians.

Item 4c: COM Eric Rodriguez anticipated that through the Adult Safety Net Program MCHD will be providing Adult Vaccines the uninsured/underinsured as well as Ryan White Program Patients. Mr. Rodriguez informed call center has staffed one person already and is pending another, this will help alleviate phone calls while front offices process appointments. Mr. Rodriguez also informed that TDH will be collaborating with MCHD to provide influenza vaccines for Students at EPISD, MCHD will be taking over the private insurance patients & TDH will do uninsured. The board was also informed on training with TDH to certify 2 staff members as Car Seat Safety Technician. Mr. Farias, Board Member and Mr. Olivares, Board Member had concerns on Transportation Vehicles. CFO Mr. Bonilla explained that transportation is not a money generating entity but there is an increase in follow-up visits to MCHD.

Item 4d and 4e: MFAP & BCCS Director Luiza Garza touched base on MFAP numbers with an increase this year compared to last year. Mrs. Garza expressed outreach for both MFAP & BCCS is bringing in patients existing and new. Mrs. Garza informed on meeting with Non-Profit Candles for Life president Mrs. Sandra Vela for fundraising during Cervical Cancer Information Event. Mrs. Garza extended invite to Board Members to Cervical Cancer Information Event Wednesday January 29, 2020 5-7pm. Mrs. Garza shared partnership with Southwest Border AHEC at Cervical Cancer Event with providing 2 non DSHS hours for Community Health Workers through AHEC.

Item 4f: Ryan White Program Director Marcos Trevino, informed there are 4 new clients in the past 3 months, current number of patients is 99. Outreach was done and reached 259 people through events and 90 tests were done in the past 3 months. Mr. Trevino shared that there was a current event where tests were being provided at the Del Rio Food Bank. 36 out of 100 clients currently enrolled in Pharmblue average of 382 prescriptions on monthly basis. Mr. Trevino shared support groups are done on Fridays. Mrs. Deleon provides services for patients as well as Mr. Elias Diaz with Behavioral Health Services. State Nurse will be here next Thursday from Adult Safety Net to train Samantha from primary care and possibly Jorge will get involved to be able to administer vaccines. Mr. Trevino's staff is preparing for state audit in March.

Item g: Teen Pregnancy Prevention Program Director Yaraida Diaz shared her quarterly report and included an attendance tracker for students for keep up with entrance and exit survey. Ms. Diaz and Mrs. Cynthia Castillo has shared that she will be going twice a week for schools who will participate until the end of the year. Mrs. Diaz shared dates for training in February 12 & 13 for Risky Behavior Awareness.

Item h: MOB manager Mr. Julian Gutierrez shared updates and completion of motion sensors & hand dryers. Mr. Gutierrez and Mr. Eric Rodriguez are working on replacing sign at entrance with MCHD information.

Item i: Human Resources Director, Mrs. Juanita Villarreal updated board on training program for staff is available over 7000 courses are available. Mrs. Villarreal is focusing on medical records and front office staff. Mrs. Villarreal has shared with managers on available training. Mrs. Robinson has concern on face to face training on customer service, Mrs. Villarreal has shared MCHD sends staff to available Sul Ross trainings free of charge. Employee of the month has begun and nominees have been submitted to HR.



**MAVERICK COUNTY HOSPITAL DISTRICT
REGULAR BOARD MEETING MINUTES
January 29, 2020**

At this time Miss Robinson motioned to move into Executive Session, 1:16 pm Motion by Mr. Valdez, seconded by Mr. Olivares.

Ayes: 04

Nays: 0

Abstain: 0

No Discussion, Unanimous

Reconvened back into Open Session at 2:13pm

Item 5 Discussion: Motion by Mr. JM Farias to agree to enter partnership by MCHD and EPSAFE. 2nd by Mr. Aaron Valdez

Ayes: 04

Nays: 0

Abstain: 0

No Discussion, Unanimous

Item 6 Discussion: Motion by Mr. Olivares, Board instructs CEO to proceed in general surgery recruitment. Motioned 2nd by Mr. JM Farias.

Ayes: 04

Nays: 0

Abstain: 0

No Discussion, Unanimous

Item 8 Discussion: Motion by Mr. Aaron Valdez motion to Approve DY9 Uncompensated Intergovernmental Transfer. Motion 2nd by Mr. Farias.

Ayes: 04

Nays: 0

Abstain: 0

No Discussion, Unanimous

Mr. Farias, Trustee, motioned to **adjourn the meeting**, seconded by Mr. Valdez, Treasurer.

Ayes: 04

Nays: 0

Abstain: 0

All in favor, Unanimous

Meeting adjourned at 2:15pm