



**THE MAVERICK COUNTY HOSPITAL DISTRICT**  
**Regular Board Meeting**  
**September 25, 2018**  
**Minutes**

**CALLING THE MEETING TO ORDER:**

Chairman, Adolfo Olivares, Jr., called the order at 12:00pm.

**ESTABLISHING QUORUM:** Chairman, Adolfo Olivares, Jr., established quorum by calling roll.

**PRESENT:** Adolfo Olivares, Chairman, Secretary/Treasurer, Rebecca Robinson (arrived at 12:07 pm), Jesus Casas, Vice-Chairman (arrived at 12:04pm), J.M. Farias, Trustee, Ronald Hixson, Trustee.

**ABSENT:** None

**OTHER:** Terri Contreras, CEO, Nestor Bonilla, CFO; Alma Martinez, COO; Marissa Soto, Executive Administrative Assistant, Alex Fuller, Legal Counsel, Marcos Trevino, Ryan White Director, Luiza Garza, MFAP/BCCS and Yaraida Diaz, TPP Coordinator; Aaron Valdez.

**PLEDGE OF ALLEGIANCE:**

Chairman Adolfo Olivares, Jr. requested all resent join in Pledging Allegiance to the flag of the United States of America.

**VISITOR RECOGNITION:** Chairman Olivares calls Visitor Recognition and acknowledges Mr. Eladio Montalvo, CEO-FDRMC and Mr. Joel Morales, CFO-FDRMC.

**ABSENT:** None

At this time Chairman Olivares welcomes both Mr. Montalvo and Mr. Morales to the meeting. Mr. Montalvo began by thanking Maverick County Hospital District for their partnership in helping to bring Dr. Lon Walder, Cardiologist to our community. He stated Dr. Walder has seen up to ten (10) patients a day at the hospital and the Cath Lab is not even ready. Mr. Montalvo stated that they foresee that Dr. Walder would be doing up to thirty catheters on a monthly basis. Unfortunately, the cath lab is delayed due to the engineers assesses the construction for the Cath Lab and they did not assess reinforcements issues with the roof and therefore the completion if the construction is due to be ready by November 15<sup>th</sup>. At this time Mr. Farias, Trustee stated that thanks to the partnership that has been built throughout the years this project as well as the oncology lab has been very successful and the residents of our community have these services available to them. Mr. Montalvo stated that his philosophy of healthcare is to help and provide service not only to our community but the surrounding areas. He added that that is why the name change to Fort Duncan Regional Medical Center was done, because they want to be able to service the surrounding areas instead of having to seek medical attention in San Antonio or

Laredo. Mr. Farias, Trustee stated that is why it is very important for our local physicians to refer their patients to our specialist that are providing service here in our community versus having to travel to a big city and endure travel cost to the patient. Chairman Olivares added that the lack of referral from the local physicians has been a problem for some time and this has been a big concern to our Board. We as the Board would like to work closely with our local physicians and help out residents of our community by seeking medical treatment with our specialist rather than traveling out of town to services. Mr. Hixson also expressed concern and stated that this has become a trend to our local physicians by them referring out of town for specialist care. Mr. Jesus Casas, Vice-Chairman stated that they have made attempts to meet with our local physicians to express their concern as to why they are not referring locally. He stated that is a burden to our residents having to travel elsewhere. He stated that the Hospital District has been working very hard in providing specialist care to our residents of our community as well as the surrounding area and this has become a problem. He also stated that it would help if the Hospital would help in this effort in trying to bring the local physicians onboard so they can see that we are working to help our citizens. Mr. Montalvo responded by stating that his numbers of migrating referrals are ten percent which is the normal number for this area. He suggested a market research data would be beneficial to confirm exactly how many patients are seeking medical attention elsewhere. At this time Chairman Olivares asked Mr. Terri Contreras, CEO if she had the referral report that had been generated, and Mrs. Contreras replied that at this time she did not have that report with her but that she would provide a copy of that report to FDRMC as soon as possible. Mr. Casas also stated that Mr. Montalvo has the potential to speak to the local physicians about this and we could both benefit from this matter. Mr. Montalvo stated that he could talk to the physicians but that is all he could do. Mr. Morales, CFO reviewed his quarterly report presentation, since no questions were asked by the Board Mr. Morales concluded with his presentation.

#### **ACCEPTANCE OF MINUTES:**

Mr. Olivares, Chairman, proceeded by the acceptance of minutes for the Special Board Meeting of August 21, 2018, Special Board Meeting of August 21, 2018, Special Board Meeting of August 27, 2018 and the Regular Board Meeting of August 28, 2018.

Miss Robinson, Secretary/Treasurer motioned to accept the Minutes, seconded by Mr. Farias, Trustee.

Ayes: 05

Nays: 0

Abstain: 0

All in favor; Unanimous

At this time Mr. Ronald Hixson mentioned that we had a Visitor, Mrs. Contreras stated Mr. Aaron Valdez did not want to address the Board. He was welcomed by the Board and the meeting continued.

**OLD BUSINESS:** None

**NEW BUSINESS:** Mrs. Contreras, CEO mentioned that the recommendation from the Finance Committee about waiving the fees to all Indigent patients being referred to the DSMP program. After reviewing the noncompliant figures it has been recommended to waive the fees to all Indigent patients and reduce to a minimal fee of ten dollars (\$10.00) to all others with health insurance payors. This information was reviewed by Nestor Bonilla, CFO and has agreed to this new policy change. Mrs. Luiza Garza, Coordinator for MFAP/BCCS added that a high percentage of the clients are being referred to the DSMP program but are not able to pay the co-pay fee that is required. Miss Robinson added as discussed in the Finance Committee Meeting

they feel it should be a social service that will benefit the patients overall. Miss Robinson proposed to amend the proposal of Policy #707 and charge a minimal fee of \$10.00 to all insured patients and waive fees for Indigent clients, seconded by Mr. Ronald Hixson.

Ayes: 05

Nays: 0

Abstain: 0

All in favor, Unanimous

At this time Chairman Olivares mentioned to Mr. Alma Martinez, COO about after speaking to the local physicians, that there is a need for referral to the Diabetes Program. Mrs. Martinez added that Mr. Manrique Fuentes should be starting soon and will also be available in the weekends. Mrs. Martinez also mentioned that he has made himself available to speak to physicians on referrals to our program.

At this time Mrs. Contreras, CEO mentioned that the Board had already discussed Subcontracting out the Investments to a Firm in San Antonio, and after reviewing this information at the Finance Committee it was recommended to subcontract with Mr. Ramiro Marmolejo from Wealth Watch Advisors. Mr. Ronald Hixson motioned to accept this Investment Firm, seconded by Miss Robinson, Secretary/Treasurer.

Ayes: 05

Nays: 0

Abstain:

All in Favor, Unanimous

#### **PRESENTATION OF REPORTS:**

Mr. Nestor Bonilla, CFO, reviewed the financial reports for August as the last of the Fiscal Year. He informed the Board that Dr. Walder, Cardiologist is increasing his patient load as well as his Hospital consults. His credentialing is currently still pending by Medicaid. He also informed that he had received Guarantee from FDRMC and is still pending June, July and August. Mr. Bonilla continued with presenting the Quarterly Investment Report. Mrs. Alma Martinez, COO followed with her presentation on PSG. She began by stating that she has been working closely with her front office staff and developed a call back log system to where the staff can call a patient who is available to cover a no-show available slot. This system will help the patients get a sooner appointment. Mr. Olivares mentioned that if Dr. Thomas was scheduled to get a Physician Assistant to alleviate his waiting list and Mrs. Martinez responded by informing him that both Mrs. Contreras and her were both working on getting him an assistant in the near future. This will alleviate the patient flow and the appointment waiting list. Mr. Casas inquired about the billing being part of the clinic operations and Mrs. Martinez responded by saying that it has never been a part of the clinic operations and that she is reviewing the AR together with Mr. Bonilla and has been a part of the interviews for the new Accounting positions that are being filled. She also assured Miss Robinson that she will be overseeing the coding department in order to make sure the billing is being processed correctly. Miss Robinson along with physicians expressed concern about the hiring for the case-management or educators for the Del Rio area and Mrs. Contreras responded by stating that they hired educators from the Del Rio area for the Teen Pregnancy Prevention Program, Mrs. Contreras also mentioned that this will avoid having to pay reimbursement for mileage or any other expenses. Mrs. Luiza Garza reviewed information for MFAP and BCCS programs. She informed the Board that the numbers for clients serviced had increased tremendously. She also reviewed reimbursements that was paid out to physicians for their services as well as all community outreach throughout the surrounding counties. Mrs. Garza also stated that due to their numbers for the BCCS program increasing, they will be applying for increase in their next grant. Mr. Trevino presented his reports to the Board by

informing that they outreached over three-hundred and ninety individuals during the Back to School health fairs. He also stated that they will be undergoing a BVCOG audit in the month of October. Mrs. Contreras followed with her Administrators report by stating that she had included the Annual Financial Report 2017 of the Maverick County Appraisal District. She also mentioned that they were in the final stages of the purchase of the land for the MOB, they are currently just waiting for the re-platting. She also updated the Board on the renovations for the new renovation construction, due to the weather not cooperating for the completion of the furniture. Once the furniture are completed, the entire administration and accounting department will be moving in to that area. The rest of the information is to be covered during the Executive Session. At this time Chairman Olivares asked the Board if there was any questions on the Committee Minutes and everyone agreed to accept the minutes.

At this time Mr. Olivares motioned to go into **EXECUTIVE SESSION**, Miss Robinson made the motion, seconded by Mr. Hixson.

Ayes: 05

Nays: 0

Abstain: 0

All in favor, Unanimous

Convene into **Executive Session at 1:30pm**

**EXECUTIVE SESSION: The Board will announce it will convene into Executive Session, pursuant to Government Code Section, 551.101**

**Consultation with Attorney, Section 551.071**

**Deliberation by Governing Board of Providers of Healthcare Services, Section 551.085**

**Deliberation regarding Economic Development Negotiations, Section 551.087**

**Personnel Matters, Section 551.074**

Motion made by Mr. Hixson, Trustee to reconvene into Open Session. Seconded by Mr. Farias, Trustee.

Ayes: 05

Nays: 0

Abstain: 0

All in favor, Unanimous

Convened into Open Session at 2:25pm

Vice-Chairman asked to be excused as he had to go out of town.

Mr. Hixson made a motion to extend the CEO's employment contract for eighteen months. Motioned by Mr. Hixson, Trustee and seconded by Mr. Farias.

**Discussion:** Miss Robinson stated that she believes that there should be an evaluation process then offer the contract based on the evaluation. Mr. Hixson stated his motion stands, then Mr. Farias stated that things are working well, he seconded to the motion.

Ayes: 03

Nays: 01

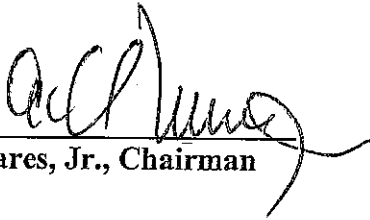
Abstain: 0, Motion carried.

Mr. Olivares asked if there was another motion. Mr. Hixson, Trustee, motioned to direct Mrs. Contreras as discussed in Executive Session to continue negotiations in recruiting medical providers. Chairman Olivares asked for the motion to adjourn the meeting, motioned made by Mr. Farias, seconded by Mr. Hixson, Trustee and seconded by Mr. Farias, Trustee.

Ayes: 04  
Nays: 0  
Abstain: 0  
All in favor; Unanimous

Chairman Olivares, asked for the motion to adjourn the meeting, motioned made by Mr. Farias, seconded by Mr. Hixson.

Ayes: 04  
Nays: 0  
Abstain: 0  
All in Favor, Unanimous  
Meeting adjourned at 2:32pm.



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Adolfo Olivares, Jr., Chairman



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Rebecca Robinson, Secretary/Treasurer

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